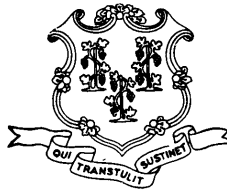


STATE OF CONNECTICUT
DEPARTMENT OF CONSUMER PROTECTION

TRADE PRACTICES DIVISION

Telephone: (860) 713-6100

Email: trade.practices@ct.gov

Web site: www.ct.gov/dcp

For Official Use Only

MOBILE MANUFACTURED HOME PARK APPLICATION

INSTRUCTIONS:

All spaces must be completed - please print in ink or type. A check or money order for the appropriate fee must accompany this application - see fee schedule and instructions on reverse.

Please check (✓) appropriate box(es): ☐ **New Mobile Home Park** ☐ ***Revision to Existing Park**

*If Revision, indicate: ☐ Change of Ownership ☐ Change in Number of Spaces Effective Date of Change

Mobile Home Park

Name of Mobile Home Park		Number of Spaces in Park	
Street Address	City	State	Zip Code

Owner

Name of Owner			
Street Address	City	State	Zip Code
Telephone Number (with area code)	Federal ID Number or Social Security Number	Email Address	
Indicate Organizational Structure: <input type="checkbox"/> Sole Proprietor <input type="checkbox"/> Corporation <input type="checkbox"/> Limited Liability Company <input type="checkbox"/> Limited Liability Partnership <input type="checkbox"/> Partnership			

Licensee

Name of Licensee			
Street Address	City	State	Zip Code
Telephone Number (with area code)	Social Security Number	Email Address	
Have you ever been convicted of a felony? <input type="checkbox"/> Yes <input type="checkbox"/> No If yes, please provide on a separate sheet of paper the date(s) and nature of conviction(s), where the cases were decided and a detailed description of the circumstances relating to the conviction(s).			

Attendant

Name of Attendant at Park			
Street Address	City	State	Zip Code
Telephone Number (with area code)	Social Security Number	Email Address	
Have you ever been convicted of a felony? <input type="checkbox"/> Yes <input type="checkbox"/> No If yes, please provide on a separate sheet of paper the date(s) and nature of conviction(s), where the cases were decided and a detailed description of the circumstances relating to the conviction(s).			

Utilities

Water Source

Gas Source

Electricity Source

Sewage Source

AFFIDAVIT

I, the applicant or duly authorized member of the partnership or association, or officer of the corporation on behalf of which the above application is made, being duly sworn according to law depose and say the answers above set forth are true to the best of my knowledge and belief.

Signature of Officer, Partner or Proprietor

Title

Date

Subscribed and sworn to before me this _____ day of _____ 20____

Signature of Notary Public

Date

My Commission Expires

The following **MUST** accompany your license application:

License Fee: Fees are based on the number of spaces within the park. A check or money order should be made payable to: **“Treasurer, State of Connecticut”**

Number of Spaces:	License Fee:
2 – 29 spaces =	\$ 250.00 + \$3.00 for each space within the park*
30 – 50 spaces =	\$ 860.00
51 – 100 spaces =	\$1315.00
100 or more spaces =	\$1500.00

*Example: If the Park has 20 spaces, the fee would be as follows:

Base Fee = \$250.00
20 Spaces x \$3.00 = \$60.00
Total Fee Due = \$310.00


New Application must include:

- a copy of certification of approval by the appropriate local official or commission of compliance with State Building Code and any existing municipal ordinance or planning or zoning regulation
- a copy of the Park's rental agreement
- a copy of the aesthetic standards to be complied with in the event of the sale of the mobile home manufacturer home by the resident, and,
- a copy of the rules and regulations concerning the resident's use and occupancy of the premises
- inspection by the Department of Consumer Protection is required for all new parks prior to issuance of a license

Application for Revisions to Existing License must include:

- a copy of any changes to the Park's rental agreement
- a copy of any changes to the aesthetic standards to be complied with in the event of the sale of the mobile home manufacturer home by the resident, and,
- a copy of any changes to the rules and regulations concerning the resident's use and occupancy of the premises

➔ **Return your completed application and fee to:**

 **License Services Division**
Department of Consumer Protection
165 Capitol Avenue
Hartford, CT 06106